

POSITION DESCRIPTION

CITY OF COLUMBIANA

An Equal Opportunity Employer

Page I of 3

Job Title: **LINEMAN CLASS III**

Department: Service

Immediate Supervisor: Electric Foreman

Positions Supervised: Lineman Class I (work supervision)
Lineman Class II (work supervision)

JOB RESPONSIBILITIES:

Under general supervision, the Lineman Class III (skilled senior journeyman) serves as lead worker in performing restoring, installing and construction of underground and overhead electrical lines; repairs and maintains all transmission and distribution lines, performs electrical hot line work and restores power on primary and secondary lines. The Lineman Class III provides work supervision and training to apprentice line workers.

QUALIFICATIONS:

High School diploma or equivalent and minimum of four (4) years experience in electrical repair and maintenance or an equivalent combination of education, training and experience. Must possess a valid State of Ohio commercial driver's license with an acceptable driving record.

WORKING CONDITIONS:

The Lineman may be required to work a flexible schedule, including evenings, weekends, and on-call, will work outdoors and may be exposed to adverse weather conditions. May be exposed to high voltage equipment up to 69,000 volts and required to work at heights greater than twenty-five (25) feet.

An individual who poses a direct threat to the health and safety of himself /herself or others in the workplace will be deemed not qualified for this position

Date Submitted: July 2001

Non-Exempt ☒ [x]

Exempt ☐ []

Admin. ☐ [] Prof. ☐ [] Exec. ☐ []

CITY OF COLUMBIANA

KNOWLEDGE OF:	SKILLS AND ABILITIES TO:
• Department policies and procedures* • City, state and federal electrical codes, standards and regulations • Safety procedures • Principles of electrical theory • Electrical Systems • Electrical circuit design and wiring construction • Tools, equipment and parts used in electrical repair/maintenance • Construction methods and materials • Inspection and safety evaluation techniques	• Interpret plans and specifications • Define problems, collect data, establish facts, and draw valid conclusions • Plan, schedule and organize work • Estimate material requirements • Maintain accurate records • Develop and maintain effective working relationships with supervisor, department personnel, and the public • Present a positive image to the public • Communicate effectively in written and oral form • Recognize unusual or threatening conditions • Remain calm in emergency situations • Read and understand blueprints, technical manuals, and construction plans • Perform installation, repairs and routine maintenance of all types of electrical system equipment and components • Identify potential and existing electrical system problems • Transport moderately heavy objects from on location to another • Operate manual and power tools • Climbs wood and steel poles and other elevated structures • Work safely on poles, platforms and from mechanical hoisting equipment • Work underground • Work under confined or awkward conditions

*May be acquired after hire.

% OF TIME	ILLUSTRATIVE DUTIES: (the duties listed below are intended to depict tasks performed by this position.)
-----------	---

85%

ELECTRICAL WORK

- ★ Performs line construction and maintenance work
- ★ Responds to customer calls
- ★ Installs, maintains and repairs overhead and underground lines and distribution equipment

Date Submitted: July 2001

PREPARED BY GORTZ & ASSOCIATES, INC.

CITY OF COLUMBIANA

% OF TIME	ILLUSTRATIVE DUTIES: (the duties listed below are intended to depict tasks performed by this position.)
-----------	---

ELECTRICAL WORK - continued

- ★ Sets new poles
- ★ Strings conductors and makes splices and taps
- ★ Performs primary, secondary, overhead, underground line and cable work
- ★ Located, diagnoses and repairs electrical distribution problems
- ★ Upgrades primary conductors
- ★ Converts primary conductors to higher voltages
- ★ Installs:
 - Conductors
 - Transformers
 - Reclosers
 - Switches
 - Primary fuses in transformers
- ★ Tests voltage and loads of lines and customers service entrances
- ★ Connects and disconnects temporary services
- ★ Operates substation
- ★ Leads, trains and assists Lineman I and Lineman II
- ★ Responds to customer calls
- ★ Prepare reports and documentation for material use and equipment maintenance, as assigned
- ★ Removes and trims trees and bushes by power lines, as needed

10%

EQUIPMENT OPERATION

- ★ Operates light and heavy duty equipment including but not limited to:
 - Bucket truck
 - Digger derrick
 - Tree and brush chipper
- ★ Cleans and maintains equipment and trucks

5%

MISCELLANEOUS

- Attends meetings and serves on temporary committees, as requested
 - ★ Maintains and increases knowledge and skills through attendance at meetings, conferences, training seminars and in-service training sessions
 - Performs additional duties and assignments, as requested
 - May be evaluated every six months to evaluate skills and job performance
- ★ *Denotes an essential function of the job*

Employee Signature

Date

Date Submitted: July 2001